

## Recommended Protocol for Leaders when Guides are using external assessors for challenge work



This protocol is recommended for use by Guides and Leaders when external assessment for challenge work is required. This includes:

- Queen's Guide Award (including Focus and interest assessments if needed);
- BP Award;
- Junior BP Award;
- Endeavours; and
- all 'Look Wide' and 'Look Wider Still' challenges.

The Leader should:

- ☘ Ensure that the challenge is appropriate to Guide's stage of development, or where appropriate her age.
- ☘ Discuss with Guide her awareness of what a challenge is to her as an individual in relation to the chosen subject (i.e. it must be a 'challenge').
- ☘ Ensure the Guide is aware of this protocol. (A girl's version is available on the GGA website at [www.girlguides.org.au](http://www.girlguides.org.au))
- ☘ Check whether the Guide is required to be assessed by an external assessor (as required by some challenges), or is planning to use an external assessor.
- ☘ Ensure the assessor holds a current approved qualification/s and/or has suitable expertise, and is suitable to assess skill needed.
- ☘ Ensure the external assessor has a copy of the badge syllabus to ascertain all clauses are assessed.
- ☘ Encourage assessment to be done at Guide Hall during a Unit meeting, if at all possible. If this is not possible, then check that a responsible adult will accompany the Guide to the assessment unless it is known that the assessor has a current Police check. It is recommended that where possible, use people such as teachers, youth workers, etc. who are known to have a current Police check.
- ☘ Encourage the assessor to visit when the Guide presents her challenge work to her Patrol/Unit. This may be at the same time as the assessor assesses the Guide, or at another time.
- ☘ Encourage the Guide to write an acknowledgement or thank you to the assessor after the assessment.